



BOARD OF DIRECTORS' MEETING
Wednesday, March 1, 2023 – 11:30 AM
120 Third Avenue, South Charleston, WV 25303

The meeting was called to order by Keith Vititoe at 11:35 AM. A roll call was made with the following members present: Keith Vititoe, Tom Keefer, Phillip Fout, Mikyle White, CW Sigman, Marianne McClure, Dan Taaffe, Chad Jones, Barry Lindley, Jason King, Jeff Clark, and Angela Akers. Dave Turley and David Armstrong were present as alternate members.

Marianne McClure made a motion to approve the February 1, 2023, Board of Directors' meeting minutes. Mikyle White seconded the motion. Motion passed with no objection.

The following additional business was conducted:

1. OFFICER REPORTS:

Chair Keith Vititoe

Keith discussed the February 20 Kanawha County School Shelter-in-place weather related drill and thanked all those who participated.

Vice Chair Jason King No report

Secretary-Treasurer Angela Akers

Checking Account \$ 67,342.01

Reserve Account \$ 62,186.73

2. COMMITTEE REPORTS:

Business, Membership & Community Outreach Melinda Sprouse Not present

Communications Systems Committee Jeff Clark No report

Drill Planning, Exercise & Training Dan Taaffe

Dan discussed the Coast Guard table-top exercise scheduled for June 21. The drill will be for a Mass Rescue Operation. They also are planning a large-scale river exercise for late Summer. The table-top flyer is attached for your review.

Our DHS Exercise Evaluation Course will be held at the RTC location on March 6 and 7. We currently have 30 students registered with several asking about a second class.

Finance Committee

Angela Akers

Angela circulated the February 2023 Financial Report for review and approval.

Hazard Assessment & Planning/Mutual Resources Barry Lindley

See discussed below on recent incidents. Mikyle White and CW Sigman will both request a CSX Commodity Flow study. We will request a meeting with the Kanawha Valley Railroad to review their response plans.

Plan, Implementation & Evaluation Committee

Marianne McClure

Nothing additional to report.

Chemical Facilities

Phil Fout

Phillip reminded everyone of their first meeting on March 16 at 1:00 PM.

3. EMERGENCY MANAGER REPORTS

Kanawha County Office of Emergency Management

C.W. Sigman

CW reported that the Kanawha County Commission requests a train derailment exercise be conducted soon. This could tie-in with the traffic diversion drill being discussed. He is discussing an active shooter drill with West Virginia State University.

7. ADJOURNMENT

Mikyle White made a motion to adjourn at 1:20 PM. Dave Turley seconded the motion. Motion passed with no objections.

Our next meeting will be combined with the General Membership meeting on April 5 at 11:30 AM. The meeting will be at the St. John XXIII Pastoral Center.