



120 Third Avenue  
 South Charleston, West Virginia 25303  
 Telephone: (304) 414-3600  
 Web Site: <http://www.kpepc.org>

The Emergency Planning and Community Right-To-Know Act (40CFR355) requires that LEPC's be notified immediately in the event of an accidental release of a reportable chemical if the amount released exceeds the threshold reporting quantity and does not meet any of the exemptions in 40CFR355.31.

A written follow-up report is required. To promote uniformity, we are requesting that your emergency release initial notification and follow-up report use the following format. Provide as much information as known at the time of the initial report.

Facility: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_

Chemical Name	UN Number	CAS Number	EPCRA EHS	CERCLA Listed Reportable Quantity	EPCRA Listed Reportable Quantity

Quantity Released \_\_\_\_\_  
 Media into which Release Occurred   Air      Water      Ground     
 Agencies Notified \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Start Time and Duration of Release \_\_\_\_\_  
 Anticipated Health Effects \_\_\_\_\_  
 \_\_\_\_\_  
 Cause and Response Action \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

This information can be furnished to us by mail:

KPEPC, 120 Third Avenue, South Charleston, WV 25303

or by e-mail: [Administrator@kpepc.org](mailto:Administrator@kpepc.org)